



PO Box 668, Bartlesville, OK 74005-0668  
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## NEW BUSINESS CHECKLIST

Review the binding procedures and required items with each quote.  
Upon request to bind, the following applicable items  
must be postmarked within 48 hours

### AUTO

- Original Acord application signed & dated
- UM Form (*AR/OK*)
- Medical Statement (*drivers over age 70*)
- Documentation for Good Student/Driver's Training/Defensive Driver
- Prior DEC
- Down Payment
- EFT Form & Voided Check (*if applicable*)

### HOME

- Original Acord application signed & dated
- MSB Replacement Cost Worksheet or Estimator
- Front & Back Photos  
Email: [photos@sls-ins.com](mailto:photos@sls-ins.com)
- Documentation for Central Alarm (*if applicable*)
- Documentation for Home Buyer Credit (*if home purchased within last 12 months*)
- Dog Questionnaire (*if applicable*)
- Earthquake Rejection Form (*AR Only*)
- Scheduled Personal Property Appraisal
- Prior Dec
- Older Home Questionnaire (*home over 50 years old*)
- Down Payment
- EFT Form & Voided Check (*if applicable*)

Please refer to each quote for additional documents that may be required  
[www.graham-rogers.com/sls/home.htm](http://www.graham-rogers.com/sls/home.htm)

**To request supplies please call 1-800-570-0767 ext. 112**  
**OR**  
**Email a request to [supplies@sls-ins.com](mailto:supplies@sls-ins.com)**